PROJECT: Great Falls Wastewater Treatment Plant Miscellaneous Improvements
OWNER: City of Great Falls
ENGINEER: NCI Engineering Co. – Idaho Trenberth and Ralph McGillivray
DATE: January 26, 2010
TIME: 10:00 a.m.
LOCATION: Great Falls Wastewater Treatment Plant Conference Room

Please sign-in
Introductions

Schedule

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date/Time/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Opening</td>
<td>Bids must be addressed to, and received by: City Clerk, Room 202 Civic Center Building, #2 Park Drive South, Great Falls Montana, on or before February 3, 2010 - 3:00 p.m. A public reading of the bids will follow in the Great Falls Civic Center Rainbow Room</td>
</tr>
<tr>
<td>Notice of Award</td>
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Work Scope

1. Installation/replacement of glass lined ductile iron piping for gravity thickened sludge (GT). Work includes installation of new buried piping and replacement of existing piping inside of the plant.
2. Rehabilitation and coating of concrete structures in the Dissolved Air Floatation Thickener (DAFT) building.
3. Replacement of steel weir plates in the DAFT building.
4. Replacement of the existing motor control center (MCC) for DAFT process equipment. Work includes construction of an atmospherically controlled enclosure to house the MCC.
5. Removal of backflow prevention devices from the water metering vault and from Tunnel A inside of the plant. Work includes minor installation of potable water and process water piping and fittings.
7. Installation of a new reduced pressure zone (RPZ) backflow prevention device and associated piping in the Raw Wastewater Pump Station where the boiler equipment is to be removed.
8. Installation of new 8” city water supply line from the plant’s north boundary to the Raw Wastewater Pump Station.
9. Installation of a new manual transfer switch to accommodate switching to an auxiliary power generator at the Process Water Pump Station.
10. Minor structural modifications to CMU partition in the DAFT building, to improve access for storage. Work includes demolition and removal of polymer feed equipment.
Project Coordination

1. The wastewater treatment plant is owned by the City of Great Falls, and operated by Veolia Water N.A. All contractor coordination with respect to plant operations will be through Veolia. City responsibilities will include financing, pay request and change order approval. City’s role in daily construction activities will be limited.

Competency of Bidders

1. Because of the industrial nature of this project, the construction contract will not be awarded to any bidder who cannot satisfactorily document previous experience and competency with similar work. Refer to Instructions to Bidders, Paragraph 5.6.

Additional Technical and Project Related Data

1. A Geotechnical Investigation Report was completed in December of 2000 for a previous project at the Wastewater Treatment Plant, and is available for inspection at the Great Falls office of NCI Engineering Co. Soil borings associated with this report were at the west end of the plant, in the area of the anaerobic digesters.
2. The boiler to be removed from the Raw Wastewater Pump Station was inspected and sampled for asbestos in March of 2009. The presence of asbestos was not detected. The report is available for inspection at the Great Falls office of NCI Engineering Co.
3. Contractor will be required to comply with Veolia Water N.A. safety policies. The Veolia Construction/Contractor Safety Handbook is available for inspection at the Great Falls office of NCI Engineering Co.

Wage Rate Requirements

1. Current State Prevailing Wage Rates for Heavy Construction are in affect for this contract.

Proper Bidding

1. See Instruction to Bidders and Bidders Checklist in Contract Documents.
2. Submit bid using bid form included in Addendum #1.

Liquidated Damages $ 950 per day as stated in Agreement.

Permits

1. Contractor is responsible for all permits. (Refer to General Conditions, Paragraph 6.7.)
2. Cost of City Building Permit may be waived.
Schedule Constraints, Temporary Water Service and Bypass Pumping

1. Review Section 01313.
2. Hours of work are generally 7:30 – 4:30 Monday through Friday.
3. Certain work may require extended work hours.
4. Outage allowances are specified for DAFT MCC replacement, GT pumping and potable water service.
5. Bypass pumping required during GT pipe replacement. Existing pumps can be used. Contractor to install temporary bypass piping.
6. Temporary water service required during supply main installation Refer to Sheet RPZ-8 for potential sequence and outage allowances.

Confined Spaces

1. Confined space entry program/plan will be required.
2. All maintenance holes, tanks, vaults, pipelines, excavations, enclosed or partially enclosed areas will be considered permit-required confined spaces until pre-entry procedures demonstrate otherwise.
3. Specific areas include the DAFT launders and wet well, the water meter vault and the Raw Wastewater Pump Station wet well. The Raw Wastewater Pump Station wet well will need to be accessed/occupied in order to install RPZ drain lines and flap valves.
4. Great Falls Fire and Rescue is not necessarily available to perform confined space rescue operations, and cannot be listed in the contractor’s entry plan as the “rescue agent” without prior arrangements.
5. Owner will coordinate and pay for limited GFFR rescue services as follows:
   - 
   - 
   - 

Waste Disposal and Salvage

1. Contractor is responsible for all cleanup and waste disposal, including demolition refuse from boiler removal, removal of existing MCC, removal of polymer feed equipment and demolition of CMU wall in DAFT building.
2. Owner may request salvage of minor items

Staging and Storage Area

1. Owner will provide area for staging and storage. (Refer to Drawing Sheet G-2) The available area is not fenced or otherwise secured. Smaller areas may be available within the fenced plant.

Measurement and Payment

1. Most items are paid as lump sum for complete installation.
2. The only unit price items are type 2 pipe bedding (trench bottom stabilization material) and exploratory excavation. Payment will be at the contract unit price regardless of quantity.
3. Mobilization/demobilization will not be paid separately. Review Section 17000, Paragraph 1.4 for other incidental work.
Drawings

1. Some drawing sheets include scanned images from original construction or as-built drawings. Current conditions, dimensions and/or configurations may not be as shown on these scanned images. There is no scale associated with these scanned images.
2. Some drawing sheets include photographs, annotated or otherwise, to convey location and the general work effort required. Current conditions and/or configurations may not be exactly as indicated in the photographs. There is no scale associated with these photographs.

Addenda

1. Addendum No. 1 was issued with the bidding documents. Major changes addressed by Addendum No. 1 are the addition of minor structural modifications in the DAFT building and the deletion of the portable generator from the overall work scope. A modified Bid Form is also included and must be used for submittal of bids.
2. Addendum No. 2 will include corrections to Addendum No. 1
   • Addenda Item #1 “Section 00300 Bid Forms” - Bid Item #113 “Miscellaneous Field Work or Material” – the Unit Price for this item is $1.00 and the Amount Bid is $10,000, for all Bidders.
   • Addenda Item #1 “Section 00300 Bid Forms” - Bid Item #114 “DAFT Storage Area Modifications”, the unit of measurement for this work is “Lump Sum”.
   • Addenda Item No. 3 “Section 01670 “Portable Generator” the specification section number for the portable generator is 16622 rather than 01670. Section 16622 should be deleted from the Contract Documents. There is no Section 01670.
   • Dimensions shown on Addendum #1 Drawing DS-2 may not be correct. Clarification will be issued.
3. Addendum No. 2 will also address Owner’s role in confined space rescue.
4. Future addenda items???
5. Check NCI web site www.ncieengineering.com “project downloads” for addenda current plan holders and notices.

Any noted discrepancies or conflicts in the plans or specifications?

Questions?

Walkthrough
PRE-BID CONFERENCE MINUTES

**Bold Italicized print indicates discussion, comments, etc during the meeting that was not presented in the meeting agenda.**

**PROJECT:** Great Falls Wastewater Treatment Plant Miscellaneous Improvements  
**OWNER:** City of Great Falls  
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**DATE:** January 26, 2010  
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5. Removal of backflow prevention devices from the water metering vault and from Tunnel A inside of the plant. Work includes minor installation of potable water and process water piping and fittings.  
7. Installation of a new reduced pressure zone (RPZ) backflow prevention device and associated piping in the Raw Wastewater Pump Station where the boiler equipment is to be removed.  
8. Installation of new 8” city water supply line from the plant’s north boundary to the Raw Wastewater Pump Station.  
9. Installation of a new manual transfer switch to accommodate switching to an auxiliary power generator at the Process Water Pump Station. *(Will be addressed by addendum)*  
10. Minor structural modifications to CMU partition in the DAFT building, to improve access for storage. Work includes demolition and removal of polymer feed equipment. *(Will be addressed by addendum)*
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1. The wastewater treatment plant is owned by the City of Great Falls, and operated by Veolia Water N.A. All contractor coordination with respect to plant operations will be through Veolia. City responsibilities will include financing, pay request and change order approval. City’s role in daily construction activities will be limited.

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2. The boiler to be removed from the Raw Wastewater Pump Station was inspected and sampled for asbestos in March of 2009. The presence of asbestos was not detected. The report is available for inspection at the Great Falls office of NCI Engineering Co.
3. Contractor will be required to comply with Veolia Water N.A. safety policies. The Veolia Construction/Contractor Safety Handbook is available for inspection at the Great Falls office of NCI Engineering Co.

**Wage Rate Requirements**

1. Current State Prevailing Wage Rates for Heavy Construction are in affect for this contract.

**Proper Bidding**

1. See Instruction to Bidders and Bidders Checklist in Contract Documents.
2. Submit bid using bid form included in Addendum #1.

**Liquidated Damages** $ 950 per day as stated in Agreement.

**Permits**

1. Contractor is responsible for all permits. (Refer to General Conditions, Paragraph 6.7.) *If dewatering is necessary, and discharge from dewatering operations is to the Missouri River (or any state water), a groundwater discharge permit will be required by the Montana Department of Environmental Quality.*
2. Cost of City Building Permit may *will not* be waived.
Schedule Constraints, Temporary Water Service and Bypass Pumping

1. Review Section 01313.
2. Hours of work are generally 7:30 – 4:30 Monday through Friday.
3. Certain work may require extended work hours. *Installation of the new DAFT motor control center must be completed such that operation of the DAFT equipment is not interrupted for more than 24 hours. It is anticipated that the installation will take a continuous 24 hours, and that back to back work shifts will be necessary.*
4. Outage allowances are specified for DAFT MCC replacement, GT pumping and potable water service.
   - *Generally 4 hours for interruption to GT pumping.*
   - *Allowable interruptions to potable water service are stated on Sheet RPZ-8 of the drawings.*
5. Bypass pumping required during GT pipe replacement. Existing pumps can be used. Contractor to install temporary bypass piping.
6. Temporary water service required during supply main installation Refer to Sheet RPZ-8 for potential sequence and outage allowances. *The temporary water service plan presented on Sheet RPZ-8 is presented as a potential sequence of work. Other temporary service plans that comply with outage limitations will be approved.*

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3. Specific areas include the DAFT launders and wet well, the water meter vault and the Raw Wastewater Pump Station wet well. The Raw Wastewater Pump Station wet well will need to be accessed/occupied in order to install RPZ drain lines and flap valves.
4. Great Falls Fire and Rescue is not necessarily available to perform confined space rescue operations, and cannot be listed in the contractor’s entry plan as the “rescue agent” without prior arrangements.
5. Owner will coordinate and pay for limited GFFR rescue services as follows: *There was no specific information on this subject available at the meeting. Attendees were informed that details would be provided by addendum. Subsequent discussions among Owner, Engineer and plant operating staff concluded that work could be sequenced such that the potential for permit required confined space rescue could be eliminated, and that the Owner would not provide GFFR rescue services. Refer to Addendum No.2.*

Waste Disposal and Salvage

1. Contractor is responsible for all cleanup and waste disposal, including demolition refuse from boiler removal, removal of existing MCC, removal of polymer feed equipment and demolition of CMU wall in DAFT building. *The possibility of using the City “bone yard,” located immediately to the north of the plant, as a depository for recyclable waste was discussed. This option will not be available.*
2. Owner may request salvage of minor items

Staging and Storage Area

1. Owner will provide area for staging and storage. (Refer to Drawing Sheet G-2) The available area is not fenced or otherwise secured. Smaller areas may be available within the fenced plant. *The fenced area immediately to the east of the plant will be available for contractor staging/storage area. Coordinate with Veolia prior to using.*
Measurement and Payment

1. Most items are paid as lump sum for complete installation.
2. The only unit price items are type 2 pipe bedding (trench bottom stabilization material) and exploratory excavation. Payment will be at the contract unit price regardless of quantity. **Type 2 pipe bedding will be used only where trench subgrade is unstable, and use is pre-approved by Engineer.**
3. Mobilization/demobilization will not be paid separately. Review Section 17000, Paragraph 1.4 for other incidental work.

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2. Addendum No. 2 will include corrections to Addendum No. 1 **Engineer anticipates Addendum No. 2 will be issued Thursday, January 28.**
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4. Future addenda items???
5. Check NCI web site www.ncieengineering.com “project downloads” for addenda current plan holders and notices.

Any noted discrepancies or conflicts in the plans or specifications? **None Noted.**

Questions?

**Q:** Will payment be made for stored materials?
**A:** Yes, if properly stored and insured.

**Q:** Will a cap be required on the remaining portion of the boiler stack?
**A:** Yes, this will be added by addendum.
Q: Are concrete equipment pads in the DAFT storage room to be removed?
A: Yes.

Q: Where do the drains from the Raw Wastewater Pump Station RPZ terminate?
A: Outside of the building, above the wet well.

Q: Will existing plant hoists and elevators be available for contractor use?
A: The hoist in the Raw Wastewater Pump Station will probably be needed to lift the boiler and associated equipment, and will be available for Contractor’s use. The elevator in the Raw Wastewater Pump Station will also be available for use, but capacity is very limited. Use of any plant equipment must be coordinated through plant operating staff (Veolia).

Q: Will Owner provide electrical power?
A: 120V only, where outlets exist. Contractor will be responsible for all other electrical requirements, including 120V at locations where no working outlets exist.

Q: Will additional site visits be allowed.
A: Yes. Coordinate with Randy Kerkes,

Q: Is 2 months enough time to procure equipment and materials? (Engineer’s question to bidders)
A: two months is about right for glass lined pipe. No specific answers regarding the motor control center and RPZ.

Other

Work in DAFT building will need to be continuous such that owner installed by pass is in use for the shortest time possible.

A coating project, which has been shut down for the winter, is expected to resume in May. The coatings work is not in the same areas of the plant, and should not interfere with this project. However, overspray from the coating work may affect stored equipment and parked vehicles.

Walkthrough
# PRE-BID CONFERENCE RECORD OF ATTENDANCE

**GREAT FALLS WASTEWATER TREATMENT PLANT**

**MISCELLANEOUS IMPROVEMENTS 2010**

January 26, 2010   10:00 a.m.

**PLEASE SIGN-IN!!**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ORGANIZATION</th>
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<th>E-MAIL</th>
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<tr>
<td>Ralph McGillivray</td>
<td>NCI Engineering Co.</td>
<td>(406) 453-5478</td>
<td><a href="mailto:ralphm@nciengineering.com">ralphm@nciengineering.com</a></td>
</tr>
<tr>
<td>Idaho Trenberth</td>
<td>NCI Engineering Co.</td>
<td>(406) 453-5478</td>
<td><a href="mailto:idahot@nciengineering.com">idahot@nciengineering.com</a></td>
</tr>
<tr>
<td>Art Wiltgen</td>
<td>CEI Electrical</td>
<td>(406) 740-4409</td>
<td><a href="mailto:awiltgen@cei-online.com">awiltgen@cei-online.com</a></td>
</tr>
<tr>
<td>Bill Nolte</td>
<td>CEI Electrical</td>
<td>(406) 740-4403</td>
<td><a href="mailto:bnlolte@cei-online.com">bnlolte@cei-online.com</a></td>
</tr>
<tr>
<td>Brad Talcott</td>
<td>James Talcott Construction</td>
<td>(406) 761-0018</td>
<td><a href="mailto:brad@jtc-mt.com">brad@jtc-mt.com</a></td>
</tr>
<tr>
<td>Wayne Anderson</td>
<td>A.T. Klemens, Inc.</td>
<td>(406) 452-9541</td>
<td><a href="mailto:wayne@atklemens.com">wayne@atklemens.com</a></td>
</tr>
<tr>
<td>Andy Anderson</td>
<td>A.T. Klemens, Inc.</td>
<td>(406) 452-9541</td>
<td><a href="mailto:andy@atklemens.com">andy@atklemens.com</a></td>
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<tr>
<td>Aaron Wall</td>
<td>James Talcott Construction</td>
<td>(406) 761-0018</td>
<td><a href="mailto:aaron@jtc-mt.com">aaron@jtc-mt.com</a></td>
</tr>
<tr>
<td>Dave Dobbs</td>
<td>City of Great Falls</td>
<td>(406) 771-1258</td>
<td><a href="mailto:ddobs@greatfallsmt.net">ddobs@greatfallsmt.net</a></td>
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<tr>
<td>Tom LaFountain</td>
<td>Ed Boland Construction</td>
<td>(406) 761-1063</td>
<td></td>
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<tr>
<td>Mike DiAngelis</td>
<td>United Electric</td>
<td>(406) 452-0550</td>
<td><a href="mailto:unitedelectric2004@msn.com">unitedelectric2004@msn.com</a></td>
</tr>
<tr>
<td>Marty Logan</td>
<td>Intermountain Construction Services</td>
<td>(406) 533-5594</td>
<td><a href="mailto:mlogan@intermountain-construction.net">mlogan@intermountain-construction.net</a></td>
</tr>
<tr>
<td>Ronald Cockerell</td>
<td>Cascade Electric Co.</td>
<td>(406) 453-3285</td>
<td><a href="mailto:ron@cascadeelectric.com">ron@cascadeelectric.com</a></td>
</tr>
<tr>
<td>Ron Reardon</td>
<td>T &amp; L Painting</td>
<td>(406) 771-7919</td>
<td><a href="mailto:tlpainting@bresnan.net">tlpainting@bresnan.net</a></td>
</tr>
<tr>
<td>Jim Lundquist</td>
<td>T &amp; L Painting</td>
<td>(406) 771-7919</td>
<td></td>
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<tr>
<td>Jesse Waldenberg</td>
<td>Central Plumbing &amp; Heating</td>
<td>(406) 727-0000</td>
<td><a href="mailto:jesse.waldenberg@centralph.com">jesse.waldenberg@centralph.com</a></td>
</tr>
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<td>James A. Patterson</td>
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<td>(406) 727-0000</td>
<td><a href="mailto:jim.patterson@centralph.com">jim.patterson@centralph.com</a></td>
</tr>
<tr>
<td>Chummer Mattila</td>
<td>Tri County Mechanical</td>
<td>(406) 490-2276</td>
<td><a href="mailto:chummer@tcmemt.com">chummer@tcmemt.com</a></td>
</tr>
<tr>
<td>Corey Gulick</td>
<td>Northwest Pipe</td>
<td>(406) 727-9843</td>
<td><a href="mailto:sgulick@northwestpipe.com">sgulick@northwestpipe.com</a></td>
</tr>
<tr>
<td>Mike Kynett</td>
<td>City of Great Falls</td>
<td>(406) 771-1258</td>
<td><a href="mailto:mkynett@greatfallsmt.net">mkynett@greatfallsmt.net</a></td>
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<tr>
<td>Stephen Carlson</td>
<td>Ed Boland Construction</td>
<td>(406) 761-1063</td>
<td><a href="mailto:office@bolandconstruction.net">office@bolandconstruction.net</a></td>
</tr>
<tr>
<td>Josh deVos</td>
<td>Dick Anderson Construction</td>
<td>(406) 761-8707</td>
<td><a href="mailto:josh@daconstruction.com">josh@daconstruction.com</a></td>
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<tr>
<td>Bill Emerson</td>
<td>Dick Anderson Construction</td>
<td>(406) 788-1182</td>
<td></td>
</tr>
<tr>
<td>Randy Kerkes</td>
<td>Veolia Water</td>
<td>(406) 788-6680</td>
<td><a href="mailto:randy.kerkes@veoliawaterna.com">randy.kerkes@veoliawaterna.com</a></td>
</tr>
<tr>
<td>Dana Audet</td>
<td>Veolia Water</td>
<td>(406) 868-8687</td>
<td><a href="mailto:dana.audet@veoliawaterna.com">dana.audet@veoliawaterna.com</a></td>
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<tr>
<td>Thad Pederson</td>
<td>Sletten Construction</td>
<td>(406) 761-7920</td>
<td><a href="mailto:tpederson@sletten-inc.com">tpederson@sletten-inc.com</a></td>
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<tr>
<td>John Klee</td>
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<td><a href="mailto:eeinc@gfmt.net">eeinc@gfmt.net</a></td>
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